

Office of the Superintendent
Acton Public Schools
Acton-Boxborough Regional School District
(978) 264-4700 x 3211
<http://ab.mec.edu>

TO: Acton Public School Committee Members
FROM: Stephen Mills
ON: October 21, 2010
RE: **ADDENDUM**

7.0. NEW BUSINESS

- 7.10 Recommendation to accept Douglas School Before and After School Program Funding – **VOTE** – *Steve Mills*
- 7.11 Recommendation to Accept Gift from the Friends of the Acton Libraries – **VOTE** – *Steve Mills*
- 7.12 Recommendation to approve APS Non-Resident Tuition Rate for FY'11 – **VOTE** – *Steve Mills*

8.0 FOR YOUR INFORMATION

- 8.3 FY '10 Monthly APS Financial Reports
 - a. Budget Status Summary
 - b. Budget Status Summary Report – McCarthy-Towne
 - c. Budget Status Summary – SPED
- 8.7 Dismissal Schedule for 11/24/10
- 8.8 5th Annual Special Education Parent Workshop, “*What does it take for our children to learn? How do we know they are learning?*” - Friday, Oct 29, 8:30 – 1:00 PM, Congregation Beth Elohim, Acton, Co-hosted by APS and ABRS Pupil Services and the AB Special Education Parent Advisory Council
- 8.10 2011-2012 Kindergarten Registration Schedule
- 8.11 MASC (Massachusetts Association of School Committees, Inc.) Annual Meeting, November 3, 2010
- 8.12 “DOE to Visit Schools”, *Beacon Article*, 10/14/10, page 7, Coordinated Program Review of Acton Public Schools the week of October 25

C.T. Douglas School

21 Elm St. Acton, MA 01720

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E-mail: cwhitbeck@mail.ab.mcc.edu



*Dr. Christopher Whitbeck
Principal*

October 18, 2010

To: Acton Public School Committee

From: Dr. Christopher Whitbeck

Re: Classroom Assistant Funds

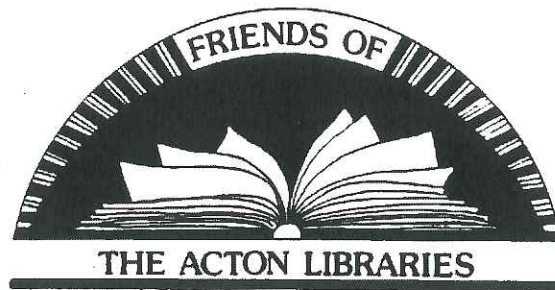
Please accept this requested approval to fund classroom assistants from the Douglas at Dawn & Dusk program. These assistants are an integral part of the educational program throughout the day.

185 hours of classroom assistants

\$114,191.00

Sincerely,

Christopher Whitbeck



October 18, 2010

Acton School Committee
District Central Office
16 Charter Road
Acton, MA 01720

Dear School Committee Members:

It's that time of year again when the Friends of the Acton Libraries requests your permission to give the following annual gifts to the regional school libraries:

Gates	\$2,400
Conant	\$2,400
Douglas	\$2,400
Merriam	\$2,400
McCarthy-Towne	\$2,400

As you may know, the Friends earn the money for these gifts by reselling donated books. This labor-intensive process, which goes on all year long, is built on the work of more than one hundred volunteers, some quite devoted. All of us at every level of the organization feel very proud to extend these gifts.

While we prefer the money be used for books or database subscriptions, we are happy to see the money go for other pressing needs of each library.

To accept these gifts, you may reply to me at 978-263-2046; cdomblewski@gmail.com, or 10 Thoreau Road, Acton, MA 01720.

Sincerely,

Carol Dombleski, President
Friends of the Acton Libraries

INTEROFFICE MEMORANDUM

TO: ACTON PUBLIC SCHOOL COMMITTEE
FROM: DONALD AICARDI
SUBJECT: APS NON-RESIDENT TUITION RATE FOR FY'11
DATE: 10/19/2010
CC: DR. STEPHEN MILLS

Non-resident tuition rates for previous years have been based on dividing the total budget appropriation by the number of students as of October 1 of the school year.

In order to calculate an APS non-resident tuition rate for FY11, based on your request to include all fund expenditures, I consulted the DESE web site, specifically the Department's calculation of per pupil expenditures. Previous to FY05, DESE calculated per pupil expenditures by using only school committee and municipal school appropriations for local schools; however, the formula was changed in FY05 to show expenditures from all sources.

I have prepared the following chart based on the unaudited FY10 End-of-Year (EOY) Report that is filed with DESE and used to calculate FY10 per pupil expenditures, and the FY10 appropriated budget. This chart lists all of the funding sources used by DESE to calculate total per pupil expenditures:

**Acton Public Schools
Per Pupil Expenditure
FY10**

School Committee Appropriation	\$25,753,782
Municipal applications outside	
School Committee budgets	\$ 1,635,670
Federal Grants	\$ 1,278,745
Circuit Breaker Funds	\$ 338,629
Revolving and Special Revenue	
Funds	\$ 971,707
School Lunch Funds	\$ 534,047
<hr/>	
Total	\$30,512,580

There are eleven categories of spending reported in the DESE's per pupil calculation:

1000 Administration
2100, 2200 Instructional Leadership

2305, 2310	Classroom and Specialist Teachers
2315, 2340	Other Teaching Services
2350	Professional Development
2400	Instructional Materials, Technology and Equipment
2800, 2900	Guidance and Psychology
3000	Student Services (medical, transportation, student activities)
4000	Maintenance
5000	Employee Benefits and Fixed Charges
9000	Programs with Other School Districts (tuition, transportation)

Categories of spending that are not included are:

6000	Community Service
7000	Acquisition, Improvement and Replacement of Fixed Assets
8000	Debt Retirement and Debt Service for School Construction

Using the above spreadsheet, and dividing the total expenditures by the total number of students from the October 1, 2010 enrollment of 2,563, the per pupil expenditure cost for FY'11 is \$11,905.

If you are in agreement with this method of determining the non-resident tuition rate for APS for FY11, please vote to accept the above rate as the FY'11 non-resident tuition rate for Acton Public Schools. If you would like other calculations performed in order to determine the rate, please let me know.

OCTOBER 19, 2010

FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED

1005 GENERAL FUND SCHOOL							

01 SALARIES, TEACHING	12,053,190	0	12,053,190	1,876,686.04	9,658,059.58	518,444.38	95.7%
02 SALARIES, PRINCIPALS	532,710	0	532,710	219,541.00	486,646.00	-173,477.00	132.6%
03 SALARIES, CENTRAL AD	405,664	0	405,664	123,199.42	269,842.06	12,622.52	96.9%
04 SALARIES, SUPP STAFF	2,949,771	0	2,949,771	513,759.87	2,095,050.01	340,961.12	88.4%
06 SALARIES, BUILDINGS	247,342	0	247,342	91,274.55	148,241.22	7,826.23	96.8%
07 SALARIES, CUSTODIAL	658,951	0	658,951	182,534.61	378,416.05	98,000.34	85.1%
08 SALARIES, HOME INSTR	1,019	0	1,019	.00	.00	1,019.00	.0%
09 SALARIES, SUBSTITUTE	265,973	1,000	266,973	38,864.48	10,130.08	217,978.44	18.4%
10 FRINGES, COURSE REIM	17,000	0	17,000	7,475.00	.00	9,525.00	44.0%
11 FRINGES, HEALTH INSU	3,628,313	0	3,628,313	1,107,162.93	.00	2,521,150.07	30.5%
16 INSTRUCTIONAL SUPPLI	232,400	-4,552	227,848	112,339.17	36,138.57	79,370.49	65.2%
17 INSTRUCTIONAL TEXTBO	83,379	3,552	86,931	37,328.99	9,152.22	40,449.56	53.5%
18 INSTRUCTIONAL, LIBRA	17,042	0	17,042	4,936.23	3,364.35	8,741.42	48.7%
19 OTHER, CAPITAL OUTLA	262,688	0	262,688	163,799.42	12,964.32	85,924.26	67.3%
23 OTHER, MAINTENANCE B	211,468	0	211,468	75,457.44	15,854.73	120,155.83	43.2%
24 OTHER, MAINTENANCE O	83,998	0	83,998	50,180.53	8,494.08	25,323.39	69.9%
26 OTHER, LEGAL SERVICE	65,000	0	65,000	742.50	.00	64,257.50	1.1%
27 OTHER, ADMIN SUPPLIE	189,879	0	189,879	72,635.78	13,901.30	103,341.92	45.6%
29 OTHER, CUSTODIAL SUP	45,100	0	45,100	25,046.42	2,280.45	17,773.13	60.6%
30 OTHER, SPED TRANSPOR	446,033	0	446,033	223,016.50	223,016.50	.00	100.0%
31 OTHER, STUDENT TRANS	338,716	0	338,716	232,700.67	5,603.83	100,411.50	70.4%
32 OTHER, TRAVEL	11,761	0	11,761	2,104.25	3,666.00	5,990.75	49.1%
33 OTHER, SPED TUITION/	2,192,407	0	2,192,407	573,016.54	1,806,894.18	-187,503.72	108.6%
34 OTHER, UTILITIES	970,645	0	970,645	176,100.67	27,371.97	767,172.36	21.0%
TOTAL GENERAL FUND SCHOOL	25,910,449	0	25,910,449	5,909,903.01	15,215,087.50	4,785,458.49	81.5%
GRAND TOTAL	25,910,449	0	25,910,449	5,909,903.01	15,215,087.50	4,785,458.49	81.5%

** END OF REPORT - Generated by Denise Kelly **

Note: The following will be reclassified from Appropriated once monies are received and processed:
Circuit Breaker Reimbursement \$342,815

ARRA SFSF \$27,204
ARRA IDEA \$142,270
ARRA SFSF \$27,704
Ed Jobs \$353,078

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED

1005 GENERAL FUND SCHOOL							

05 SW SPECIAL EDUCATION							

05010501 52401 SPED LEGAL SERVICES	45,000	0	45,000	375.00	.00	44,625.00	.8%
11040501 51502 PS:SECRETARY	47,020	0	47,020	16,236.99	51,095.83	-20,312.82	143.2%*
14040501 51411 SPED CHAIRPERSON	92,000	0	92,000	28,199.20	63,800.80	.00	100.0%
14040524 51419 COORDINATOR	27,104	0	27,104	25,607.10	18,795.90	-17,299.00	163.8%*
14050503 51433 SUMMER PROGRAM STIPE	38,800	0	38,800	36,897.50	.00	1,902.50	95.1%
14050504 51615 SUMMER SPED ASST	38,800	0	38,800	43,304.30	.00	-4,504.30	111.6%*
14050509 54305 SPED TEXTBOOKS	2,371	0	2,371	798.64	1,773.20	-200.84	108.5%*
14050510 54302 OCCUPATIONAL THERAPY	822	0	822	716.64	22.95	82.41	90.0%
14050511 52409 IN SERVICE CONFERENC	1,152	0	1,152	125.00	.00	1,027.00	10.9%
14050520 51409 REFERRAL TO SPECIALI	0	0	0	11,618.34	.00	-11,618.34	100.0%*
14050521 52443 SPED REFERRAL TO SPE	114,586	0	114,586	7,030.00	84,285.00	23,271.00	79.7%
14050521 52452 SUMMER PROGRAM, CS	43,650	0	43,650	.00	.00	43,650.00	.0%
14050522 52462 PS SEC 504 CONTR SVC	996	0	996	.00	.00	996.00	.0%
TOTAL SW SPECIAL EDUCATION	452,301	0	452,301	170,908.71	219,773.68	61,618.61	86.4%
18 SPECIAL EDUCATION							

05051801 52416 SPED INDEP EVALUATIO	4,840	0	4,840	525.00	.00	4,315.00	10.8%
05051802 52404 SPED PERIODICALS/SUB	780	0	780	.00	51.00	729.00	6.5%
05051802 52406 SPED POSTAGE	2,614	0	2,614	2,614.00	.00	.00	100.0%
05051802 52407 SPED INSVC CONFERENC	341	0	341	200.00	.00	141.00	58.7%
05051802 52408 SPED TRAVEL - LOCAL	176	0	176	.00	.00	176.00	.0%
05051802 52410 SPED DUES & FEES	296	0	296	.00	.00	296.00	.0%
05051802 52455 SPED MNT COPY EQUIP	3,371	0	3,371	1,337.93	1,953.07	80.00	97.6%
05051802 52456 SPED MNT OFFICE EQUI	275	0	275	.00	285.00	-10.00	103.6%*
05051803 54301 SPED OFFICE SUPPLIES	3,402	0	3,402	2,832.14	557.10	12.76	99.6%
05051804 58708 SPED OUTLAY EQUIP	10,650	0	10,650	7,662.11	3,104.63	-116.74	101.1%*
05051805 52424 MEDICAID SERVICES	1,040	0	1,040	.00	.00	1,040.00	.0%
05051806 52413 SPED MEDICAL SERVICE	2,421	0	2,421	.00	.00	2,421.00	.0%
05051807 52425 SPED TUITION - CASE	501,007	0	501,007	204,522.50	248,022.50	48,462.00	90.3%
05051808 52426 SPED TUITION PRIVATE	1,163,435	0	1,163,435	141,408.17	976,796.08	45,230.75	96.1%
05051808 52465 CIRCUIT BREAKER TUIT	-321,575	0	-321,575	.00	.00	-321,575.00	.0%*
05051810 52430 CO: SPED CASE TRANSP	446,033	0	446,033	223,016.50	223,016.50	.00	100.0%
06041801 51408 SPED TEACHER	281,717	0	281,717	43,857.24	241,214.76	-3,355.00	101.2%*

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FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
06041802 51418 SPEECH TEACHER	75,135	0	75,135	11,559.28	63,575.97	-.25	100.0%*
06041803 51624 SPED EDUCATION ASST	210,246	0	210,246	24,278.29	113,683.56	72,284.15	65.6%
06051801 54305 RES TEXTBOOKS	521	0	521	567.74	72.59	-119.33	122.9%*
06051802 54332 EDUC NEEDS SUPPLIES	575	0	575	325.19	913.97	-664.16	215.5%*
06051802 54333 SPEECH SUPPLIES	429	0	429	258.60	.00	170.40	60.3%
07041801 51408 SPED TEACHER	156,169	0	156,169	27,022.40	130,695.60	-1,549.00	101.0%*
07041802 51418 SPEECH TEACHER	90,863	0	90,863	13,978.92	76,884.08	.00	100.0%
07041803 51624 SPED EDUCATION ASST	85,689	0	85,689	10,930.10	47,605.37	27,153.53	68.3%
07051801 54305 RES TEXTBOOKS	521	0	521	176.38	.00	344.62	33.9%
07051801 54334 EDUC NEEDS TEXTS	330	0	330	.00	26.89	303.11	8.1%
07051802 54330 RESOURCE SUPPLIES	0	0	0	112.20	.00	-112.20	100.0%*
07051802 54332 EDUC NEEDS SUPPLIES	575	0	575	287.99	625.00	-337.99	158.8%*
07051802 54333 SPEECH SUPPLIES	423	0	423	312.88	35.00	75.12	82.2%
08041801 51408 SPED TEACHER	233,740	0	233,740	31,097.08	171,033.92	31,609.00	86.5%
08041802 51418 SPEECH TEACHER	87,246	0	87,246	13,660.76	75,134.24	-1,549.00	101.8%*
08041803 51624 SPED EDUCATION ASST	187,102	0	187,102	18,101.18	94,259.58	74,741.24	60.1%
08051801 54305 RES TEXTBOOKS	521	0	521	1,017.70	.00	-496.70	195.3%*
08051802 54332 EDUC NEEDS SUPPLIES	479	0	479	.00	625.00	-146.00	130.5%*
08051802 54333 SPEECH SUPPLIES	429	0	429	305.35	.00	123.65	71.2%
09041801 51408 SPED TEACHER	260,502	0	260,502	40,234.04	221,286.96	-1,019.00	100.4%*
09041802 51418 SPEECH TEACHER	87,634	0	87,634	6,918.00	47,256.00	33,460.00	61.8%
09041803 51624 SPED EDUCATION ASST	87,351	0	87,351	9,651.25	45,505.09	32,194.66	63.1%
09051801 54334 EDUC NEEDS TEXTS	622	0	622	347.70	286.91	-12.61	102.0%*
09051802 54330 RESOURCE SUPPLIES	479	0	479	477.43	.00	1.57	99.7%
09051802 54333 SPEECH SUPPLIES	429	0	429	271.60	625.00	-467.60	209.0%*
10041801 51408 SPED TEACHER	291,873	0	291,873	45,508.16	250,294.84	-3,930.00	101.3%*
10041802 51418 SPEECH TEACHER	76,289	0	76,289	11,736.76	64,552.24	.00	100.0%
10041803 51624 SPED EDUCATION ASST	187,385	0	187,385	26,978.90	127,166.78	33,239.32	82.3%
10051801 54334 EDUC NEEDS TEXTS	622	0	622	.00	.00	622.00	.0%
10051802 54332 EDUC NEEDS SUPPLIES	571	0	571	.00	625.00	-54.00	109.5%*
10051802 54333 SPEECH SUPPLIES	429	0	429	.00	.00	429.00	.0%
14041801 51416 SPED OCCUP THERAPIST	210,901	0	210,901	32,911.44	176,995.08	994.48	99.5%
14041801 51417 PHYSICAL THERAPIST	75,372	0	75,372	11,595.68	63,776.32	.00	100.0%
14051801 51407 HOME INSTRUCT TEACHE	1,019	0	1,019	.00	.00	1,019.00	.0%
14051803 54338 SPED EDUC SUPPLIES	3,104	0	3,104	2,649.65	545.75	-91.40	102.9%*
TOTAL SPECIAL EDUCATION	4,516,398	0	4,516,398	971,248.24	3,469,087.38	76,062.38	98.3%

51 AUTISTIC SERVICES

14045101 51436 AUTISTIC COORDINATOR	35,000	0	35,000	10,728.00	24,272.00	.00	100.0%
14045102 51616 TRAINER	658,220	0	658,220	104,733.96	539,007.70	14,478.34	97.8%

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FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
14055103 52463 AUTISTIC CONTRACT SE	1,106	0	1,106	.00	.00	1,106.00	.0%
TOTAL AUTISTIC SERVICES	694,326	0	694,326	115,461.96	563,279.70	15,584.34	97.8%
TOTAL GENERAL FUND SCHOOL	5,663,025	0	5,663,025	1,257,618.91	4,252,140.76	153,265.33	97.3%
TOTAL EXPENSES	5,663,025	0	5,663,025	1,257,618.91	4,252,140.76	153,265.33	
GRAND TOTAL	5,663,025	0	5,663,025	1,257,618.91	4,252,140.76	153,265.33	97.3%

** END OF REPORT - Generated by Denise Kelly **

Note: The following will be reclassified from Appropriated once monies are received and processed:
Circuit Breaker Reimbursement \$342,815
ARRA IDEA \$142,270

OCTOBER 19, 2010

FOR 2011 13

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1005 GENERAL FUND SCHOOL							

2210 SCHOOL BLDG LEADERSHIP							

06041002 51406 PRINCIPAL	104,000	0	104,000	44,597.68	100,902.32	-41,500.00	139.9%*
06041003 51502 SECRETARY	65,249	0	65,249	15,803.27	44,540.48	4,905.25	92.5%
06041003 51503 SECRETARY, SUB	525	0	525	.00	.00	525.00	.0%
06100401 52410 DUES & MEMBERSHIPS	490	0	490	.00	.00	490.00	.0%
06101001 52406 POSTAGE	350	0	350	77.22	11.00	261.78	25.2%
06101002 54301 OFFICE SUPPLIES	11,564	0	11,564	6,965.29	3,124.42	1,474.29	87.3%
TOTAL SCHOOL BLDG LEADERSHIP	182,178	0	182,178	67,443.46	148,578.22	-33,843.68	118.6%
2250 BLDG TECHNOLOGY							

06045401 51601 COMPUTER ASSISTANT	14,269	0	14,269	3,996.77	11,216.69	-944.46	106.6%*
06045401 51635 MC WEBSITE/MCAS COOR	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL BLDG TECHNOLOGY	15,769	0	15,769	3,996.77	11,216.69	555.54	96.5%
2305 TEACHERS CLASSROOM							

06041201 51408 ART TEACHER	51,890	0	51,890	10,243.64	43,535.56	-1,889.20	103.6%*
06041501 51408 MUSIC TEACHER	70,502	0	70,502	9,856.60	54,211.22	6,434.18	90.9%
06041801 51408 SPED TEACHER	281,717	0	281,717	43,857.24	241,214.76	-3,355.00	101.2%*
06042101 51408 KINDERGARTEN TEACHER	106,250	0	106,250	18,147.03	78,534.56	9,568.41	91.0%
06045501 51408 READING TEACHER	44,037	0	44,037	11,458.16	59,977.84	-27,399.00	162.2%*
06045601 51408 ELEMENTARY ED TEACHE	1,311,199	0	1,311,199	197,410.17	1,075,881.44	37,907.39	97.1%
TOTAL TEACHERS CLASSROOM	1,865,595	0	1,865,595	290,972.84	1,553,355.38	21,266.78	98.9%
2310 TEACHERS SPECIALISTS							

06041802 51418 SPEECH TEACHER	75,135	0	75,135	11,559.28	63,575.97	-.25	100.0%*
TOTAL TEACHERS SPECIALISTS	75,135	0	75,135	11,559.28	63,575.97	-.25	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED

2330 PARAPROF/INSTR ASSTS							

06041803 51624 SPED EDUCATION ASST	210,246	0	210,246	24,278.29	113,683.56	72,284.15	65.6%
06045502 51601 RDG/CLSSRM ASSISTANT	26,394	0	26,394	4,263.35	22,032.01	98.64	99.6%
TOTAL PARAPROF/INSTR ASSTS	236,640	0	236,640	28,541.64	135,715.57	72,382.79	69.4%
2353 TEACHER/INSTR PROF DAYS							

06100404 51412 PROF/AA SUB TEACHER	8,000	0	8,000	894.17	.00	7,105.83	11.2%
TOTAL TEACHER/INSTR PROF DAYS	8,000	0	8,000	894.17	.00	7,105.83	11.2%
2410 TEXTS, SOFTWARE, MEDIA							

06051801 54305 RES TEXTBOOKS	521	0	521	567.74	72.59	-119.33	122.9%*
06081501 54305 TEXTBOOKS	1,009	0	1,009	701.52	.00	307.48	69.5%
06102302 54305 LANGUAGE ARTS TEXTBO	7,000	0	7,000	4,973.20	1,583.47	443.33	93.7%
06102402 54305 MATH TEXTBOOKS	3,300	0	3,300	.00	184.44	3,115.56	5.6%
06102602 54305 SOCIAL STUDIES TEXTB	2,000	0	2,000	430.67	805.00	764.33	61.8%
06105502 54305 READING TEXTBOOKS	1,000	0	1,000	1,061.34	107.18	-168.52	116.9%*
06105702 54331 MEDIA CENTER TEXTBOO	2,000	0	2,000	246.75	440.00	1,313.25	34.3%
TOTAL TEXTS, SOFTWARE, MEDIA	16,830	0	16,830	7,981.22	3,192.68	5,656.10	66.4%
2415 OTHER INSTR MATERIALS							

06051802 54332 EDUC NEEDS SUPPLIES	575	0	575	325.19	913.97	-664.16	215.5%*
06051802 54333 SPEECH SUPPLIES	429	0	429	258.60	.00	170.40	60.3%
06081502 54302 EDUCATION SUPPLIES	1,035	0	1,035	113.45	.00	921.55	11.0%
06102301 54302 LANGUAGE ART SUPPLIE	4,000	0	4,000	2,748.14	586.25	665.61	83.4%
06102401 54302 MATH SUPPLIES	3,000	0	3,000	432.82	776.17	1,791.01	40.3%
06102501 54302 SCIENCE SUPPLIES	4,000	0	4,000	459.01	1,206.57	2,334.42	41.6%
06102601 54302 SOCIAL STUDIES SUPP	5,000	0	5,000	875.56	1,890.64	2,233.80	55.3%
06102801 54302 INDUSTRIAL ARTS SUPP	4,275	0	4,275	988.41	215.56	3,071.03	28.2%
06105501 54302 READING SUPPLIES	1,000	0	1,000	638.11	361.59	.30	100.0%

OCTOBER 19, 2010

FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
06105601 54302 ELEM ED SUPPLIES	16,169	0	16,169	6,333.31	8,299.58	1,536.11	90.5%
06105701 54329 MEDIA CENTER SUPPLIE	475	0	475	.00	139.72	335.28	29.4%
TOTAL OTHER INSTR MATERIALS	39,958	0	39,958	13,172.60	14,390.05	12,395.35	69.0%
2430 GENERAL SUPPLIES							
06091201 54302 EDUCATION SUPPLIES	5,020	0	5,020	2,063.36	916.57	2,040.07	59.4%
TOTAL GENERAL SUPPLIES	5,020	0	5,020	2,063.36	916.57	2,040.07	59.4%
2440 OTHER INSTR SERVICES							
06045701 51601 MEDIA ASSISTANT	19,618	0	19,618	3,093.49	16,288.56	235.95	98.8%
TOTAL OTHER INSTR SERVICES	19,618	0	19,618	3,093.49	16,288.56	235.95	98.8%
2451 CLASSROOM INSTR TECHNOLOGY							
06061002 54327 TECHNOLOGY SUPPLIES	1,284	0	1,284	312.00	88.00	884.00	31.2%
TOTAL CLASSROOM INSTR TECHNOLOGY	1,284	0	1,284	312.00	88.00	884.00	31.2%
2710 GUIDANCE/ADJUST COUNSELORS							
06040401 51423 COUNSELOR	82,350	0	82,350	15,685.72	66,664.28	.00	100.0%
06051001 54336 COUNSELING SUPPLIES	184	0	184	.00	172.59	11.41	93.8%
TOTAL GUIDANCE/ADJUST COUNSELORS	82,534	0	82,534	15,685.72	66,836.87	11.41	100.0%
3200 MEDICAL/HEALTH SVCS							
06043101 51414 NURSE	68,873	0	68,873	9,800.81	56,826.12	2,246.07	96.7%
06051002 54303 HEALTH SUPPLIES	518	0	518	.00	338.77	179.23	65.4%

OCTOBER 19, 2010

FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED

TOTAL MEDICAL/HEALTH SVCS	69,391	0	69,391	9,800.81	57,164.89	2,425.30	96.5%
3300 TRANSPORTATION SVCS	-----						
06081503 51605 BUS DRIVER	90	0	90	.00	.00	90.00	.0%
06081504 52429 STUDENT TRANSPORTATI	91	0	91	.00	.00	91.00	.0%
TOTAL TRANSPORTATION SVCS	181	0	181	.00	.00	181.00	.0%
3400 FOOD SERVICES	-----						
06041008 51618 MONITOR	14,494	0	14,494	2,163.45	11,871.61	458.94	96.8%
TOTAL FOOD SERVICES	14,494	0	14,494	2,163.45	11,871.61	458.94	96.8%
3510 ATHLETICS	-----						
06041601 51408 PHYSICAL ED TEACHER	59,467	0	59,467	10,871.39	48,877.43	-281.82	100.5%*
06101601 54302 PHYSICAL ED SUPPLIES	1,425	0	1,425	.00	960.08	464.92	67.4%
TOTAL ATHLETICS	60,892	0	60,892	10,871.39	49,837.51	183.10	99.7%
4110 CUSTODIAL SERVICES	-----						
06041301 51604 CUSTODIAN	90,015	0	90,015	26,459.12	62,526.08	1,029.80	98.9%
06041301 51625 CUSTODIAL SUBSTITUTE	12,350	0	12,350	243.48	.00	12,106.52	2.0%
06071301 52460 CUSTODIAN CONTRACT S	7,880	0	7,880	2,836.32	.00	5,043.68	36.0%
06071302 54304 CUSTODIAL SUPPLIES	8,200	0	8,200	4,218.40	534.76	3,446.84	58.0%
TOTAL CUSTODIAL SERVICES	118,445	0	118,445	33,757.32	63,060.84	21,626.84	81.7%
4120 HEATING OF BUILDINGS	-----						
06071303 52504 GAS HEAT	45,471	0	45,471	447.71	.00	45,023.29	1.0%

OCTOBER 19, 2010

FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED

TOTAL HEATING OF BUILDINGS	45,471	0	45,471	447.71	.00	45,023.29	1.0%
4130 UTILITY SERVICES							

06031001 52507 TELEPHONE	2,500	0	2,500	516.25	1,853.75	130.00	94.8%
06031001 52512 CELLULAR PHONES	1,000	0	1,000	149.40	.00	850.60	14.9%
06071304 52501 ELECTRICITY	150,503	0	150,503	36,072.43	.00	114,430.57	24.0%
06071304 52508 WATER	3,104	0	3,104	853.77	.00	2,250.23	27.5%
TOTAL UTILITY SERVICES	157,107	0	157,107	37,591.85	1,853.75	117,661.40	25.1%
4210 MAINT OF GROUNDS							

06071309 54308 GROUNDS SUPPLIES	92	0	92	31.44	.00	60.56	34.2%
TOTAL MAINT OF GROUNDS	92	0	92	31.44	.00	60.56	34.2%
4220 MAINT OF BUILDINGS							

06071306 52411 HVAC SERVICES	7,325	0	7,325	3,798.27	.00	3,526.73	51.9%
06071306 52414 FAC PREVENT MNT	13,423	0	13,423	5,038.72	1,187.50	7,196.78	46.4%
06071307 54308 BUILDINGS SUPPLIES	1,999	0	1,999	74.47	.00	1,924.53	3.7%
TOTAL MAINT OF BUILDINGS	22,747	0	22,747	8,911.46	1,187.50	12,648.04	44.4%
4225 BLDG SECURITY SYSTEMS							

06041302 51620 SECURITY OT	6,300	0	6,300	365.22	.00	5,934.78	5.8%
TOTAL BLDG SECURITY SYSTEMS	6,300	0	6,300	365.22	.00	5,934.78	5.8%
4230 MAINT OF EQUIPMENT							

06031002 52510 TELEPHONE MAINTENANC	3,600	0	3,600	1,746.76	.00	1,853.24	48.5%

OCTOBER 19, 2010

FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
06081505 52415 EQUIPMENT MAINTENANC	409	0	409	.00	409.00	.00	100.0%
06101008 52456 MAINT OFFICE EQUIPME	4,275	0	4,275	2,281.00	300.00	1,694.00	60.4%
TOTAL MAINT OF EQUIPMENT	8,284	0	8,284	4,027.76	709.00	3,547.24	57.2%
4450 TECHNOLOGY MAINTENANCE							
06061004 52415 EQUIPMENT MAINTENANC	2,378	0	2,378	189.00	.00	2,189.00	7.9%
TOTAL TECHNOLOGY MAINTENANCE	2,378	0	2,378	189.00	.00	2,189.00	7.9%
7100 PURCHASE OF LAND							
06071001 58710 OUTLAY GROUNDS	1,948	0	1,948	150.00	.00	1,798.00	7.7%
TOTAL PURCHASE OF LAND	1,948	0	1,948	150.00	.00	1,798.00	7.7%
7200 PURCHASE OF BUILDINGS							
06071002 58710 OUTLAY BUILDINGS	3,114	0	3,114	1,250.82	.00	1,863.18	40.2%
TOTAL PURCHASE OF BUILDINGS	3,114	0	3,114	1,250.82	.00	1,863.18	40.2%
TOTAL GENERAL FUND SCHOOL	3,059,405	0	3,059,405	555,274.78	2,199,839.66	304,290.56	90.1%
TOTAL EXPENSES	3,059,405	0	3,059,405	555,274.78	2,199,839.66	304,290.56	
GRAND TOTAL	3,059,405	0	3,059,405	555,274.78	2,199,839.66	304,290.56	90.1%

** END OF REPORT - Generated by Denise Kelly **

Office of the Superintendent
Acton Public Schools
Acton-Boxborough Regional Schools
978-264-4700, x 3211

TO: All Schools

FROM: Steve Mills

ON: October 18, 2010

RE: Dismissal Schedule for November 24, 2010

=====

On Wednesday, November 24, the day before Thanksgiving,
dismissal times for the schools will be as follows:

Junior High: 11:06 a.m.

Senior High: 11:18 a.m.

Douglas/Gates: 12:15 p.m.

Conant/McT/Merriam 1:00 p.m.

Note: Elementary dismissal follows the usual Thursday schedule.



**Acton Public & Acton-Boxborough Regional Schools
Pupil Services**

Invite you to participate in our

**Fifth Annual Special Education
Parent Workshop**

**What does it take for our children to learn?
How do we know they are learning?**

**Friday, October 29, 2010
8:30AM-1:00PM**

At

**Congregation Beth Elohim
133 Prospect Street, Acton, MA**

Co-hosted by
**Acton-Boxborough Special Education
Parent Advisory Council**



Co-Chair: Nancy Sherburne (978) 635-0968 nsherburne@mindspring.com

Co-Chair: Bill Guthlein (978) 263-0610 guthw@aol.com

AB SpEd PAC Website <http://www.abspedpac.org>

Dear Parents and Guardians,

Our Parent Workshop Day continues to be dedicated to understanding and promoting the knowledge needed by parents and educators to improve the teaching of learners with disabilities.

Our goals include disseminating information about current and effective instructional techniques and approaches, enhancing understanding of what teachers and parents need to know about the development of learners with disabilities, and the processes and context that best support their development.

We hope this year's agenda will provide resources for students, teachers, and families related to the teaching and learning of individuals with special needs.

We look forward to seeing you!

Liza Huber

Liza Huber
Director of Pupil Services

Workshop Registration & Overview

8:30 A.M. – 9:00 A.M.

Sign-in

CONCURRENT SESSIONS: A or B

9:00 A.M. – 9:45 A.M.

A. Regulations and the Team Meeting Process

Liza Huber, Director of Pupil Services, Acton, Acton-Boxborough School District

David Cook, Director of Pupil Services, Boxborough Public Schools

This informative workshop provides essential information to parents/guardians regarding current IDEA regulations, as well as the current policies, procedures, and guidelines of the school district. Information provided will help you make informed decisions in supporting your children and enhance your role as a knowledgeable partner in the Special Education process. Come and learn answers to the following questions:

*How are students found eligible for Special Education?

*What are my rights and responsibilities within the Special Education process?

9:00 A.M. – 9:45 A.M.

B. High Stakes Testing: PSATs, SATs, APs and ACTs

Eligibility for Accommodations

Julie Towell, Pupil Services Liaison, Acton, Acton-Boxborough Schools

This educational workshop provides fundamental information to parents/guardians of freshmen and sophomores regarding special testing PSATs, SATs, APs and ACTS.

*How and when does my child apply for testing accommodations?

*If my child is on an IEP, will he/she automatically be given accommodations?

*If my child always uses a computer in school, will he/she have one for the SATs?

9:45 A.M. – 10:00 A.M.

Break

SESSIONS: C & D

10:00 A.M. – 11:30 A.M.

C. How Do Our Children Learn?

Deborah Bookis, Director of Curriculum and Assessment

This workshop will focus on the learner process - how it is best structured and supported. Effective instructional strategies for all learners based on current brain research and their implications for learning, including questioning techniques and observation, will be demonstrated and discussed throughout this session.

11:30 A.M. – 1:00 PM

D. Assessment, Curriculum, Strategies

Dr. Anne Howard, Program Chair – Special Education, Fitchburg State College

This workshop will focus on basic concepts and issues in developing and modifying curriculum through the analysis of assessment data. Parents will gain an awareness of different formal and informal assessment tools that are used diagnostically and how added background information and observation of the learner process facilitate the IEP Team to comprehensively evaluate student needs. Practical strategies for addressing the challenges of creating inclusive classrooms so that all learners are successful, will be discussed and explored.

To Register

Please email or call, Julie Towell, Pupil Services Liaison

978 264 4700 ext. 3267

jtowell@mail.ab.mec.edu

ACTON PUBLIC SCHOOLS
2011-2012 KINDERGARTEN REGISTRATION SCHEDULE

The following are important dates for parents/guardians of children who will be entering Kindergarten in September 2011 (**5 years old on or before September 1, 2011**).

GENERAL MEETING*

Our Superintendent, Director of Curriculum and Assessment, Director of Personnel, Director of Pupil Services, Principals, Registrar, Kindergarten staff and School Nurse will be on hand to answer questions.

Tuesday, January 11, 2011 at 7:00 p.m., R.J. Grey Junior High Auditorium
immediately followed at 8:15 by K-6 Before and After School Programs Overview

SCHOOL TOURS

All schools will be open for tours on the following dates: January 19; January 25, February 2, February 7.
Please call individual schools after January 3, 2011 to reserve tour times. You may reserve more than one tour per day.
If school is canceled or delayed on a tour day, parents should call to reschedule.

Tour hours for Conant, McCarthy-Towne & Merriam: 9:30 - 10:45 a.m. and 11:00 - 12:15 p.m.

Tour hours for Douglas & Gates: 8:45 - 10:00 a.m. and 12:30 - 2:00 p.m.

Please do not bring young children with you on the tour.

EARLY REGISTRATION for SIBLINGS and WALKERS

Families who are eligible, or who believe they may be eligible for priority admission status (siblings of current students, walkers), are urged to register early. Both sessions will be at the Central Office located in the R.J. Grey Junior High School
You must bring a copy of your child's birth certificate/passport, most recent physical examination & immunization record.

Tuesday, January 18: 9:00 a.m. - 12:00 noon and 7:00 - 9:00 p.m.

Wednesday, January 19: 9:00 a.m. - 12:00 noon

PARENT INFORMATION EVENING MEETINGS*

Tuesday, January 25, 7:00 p.m. @ Gates - Cafetorium

Tuesday, February 1, 7:00 p.m. @ Merriam - Cafetorium

Tuesday, February 8, 7:00 p.m. @ Douglas - Cafetorium

Tuesday, February 15, 7:00 p.m. @ McCarthy-Towne - Cafetorium

Tuesday, March 1, 7:00 p.m. @ Conant - Cafetorium

* *In case of snow, ANY postponed evening meeting will be held the next evening (Wednesday)*

KINDERGARTEN REGISTRATION

You must bring a copy of your child's birth certificate/passport, most recent physical examination & immunization record.

Both sessions will be at the Central Office located in the R.J. Grey Junior High School.

Tuesday, March 15: 9:00 a.m. - 12:00 noon and 7:00 - 9:00 p.m.

Wednesday, March 16: 9:00 a.m. - 12:00 noon

INFORMATION SESSION for K-6 BEFORE and AFTER SCHOOL CHILDCARE PROGRAMS

Tuesday, January 11, 2011 at 8:15 p.m., R.J. Grey Junior High School Auditorium

If you are interested in K-6 before and after school childcare programs, representatives from Community Education Extended Day and school-based before and after school programs will be available to describe their programs, enrollment process, fee structure, etc. following the General Meeting that begins at 7:00 (see above).

REGISTRATION PROCESS for COMMUNITY ED EXTENDED DAY PROGRAM, K-6

Registration forms for new families will be accepted February 21 - March 4 by mail or walk-in. Lottery will be held on Monday, March 7, at 10:00 a.m. at the Community Education Office, Administration Building, 15 Charter Rd., Acton

OTHER IMPORTANT DATES

Late April - School Placement & All-Day Kindergarten Lotteries held (as necessary). Notification letters sent out.

May 13 - All Day K non-refundable deposit (\$430) due.

May 31 - Parent-released or parent-completed Pre-K Assessment Form due at Registrar's Office, R.J. Grey Junior High

July 5 - (*Approx. date*) Schools assign students to either AM or PM sessions and notify Transportation Office.

July 31 - Children's medical forms (complete immunization history, physical exam completed after 1/1/10) due at school nurse's office.

August 1 - September tuition for children registered in All-Day K (\$430) due at the Community Ed. Office. 10/19/10



Massachusetts Association of School Committees, Inc.

One McKinley Square, Boston, Massachusetts 02109
(617) 523-8454 (800) 392-6023 fax: (617) 742-4125 www.masc.org

Kathleen Robey, President
Glenn Koocher, Executive Director

To: Members of the Massachusetts Association of School Committees, Inc.

NOTICE OF THE ANNUAL MEETING

To be held Wednesday, November 3, 2010

Please take notice that the Annual Meeting of the Massachusetts Association of School Committees, Inc. has been called, in accordance with the By-Laws of the Association (Article IX, section 3), to be held at the Resort and Conference Center at Hyannis on Wednesday, November 3, 2010 at 3:00 p.m. for the following purposes:

1. To consider and act upon the following recommendation for life membership in the Association:
Maureen Vacca, Robert Brousseau, Ronald Dobrowski, Marjorie Hurst, Mindy Kempner

2. To elect Officers of the Association. The persons proposed for election:

For President-Elect	Penny Blackwell, Upper Cape Cod Voc. Tech.
For Vice President	Mary Jo Rossetti, Somerville
For Secretary-Treasurer	Steven Ultrino, Malden

3. To consider and act upon the reports of the Officers and Committees of the Association and the Resolutions as set forth in the 2010 Delegate Manual, which is being mailed under separate cover.

By order of the Board of Directors

Mary Jo Rossetti
Secretary-Treasurer

October 1, 2010

10/14/10 Pg. 7 The Beacon

wickedlocala

LEARNING

EDUCATION

DOE to visit schools

Liza Huber, director of Pupil Services has been informed by the commissioner of elementary and secondary education of an upcoming Department of Elementary and Secondary Education Coordinated Program Review.

As part of this Coordinated Program Review, department staff will visit the Acton Public Schools during the week of Oct. 25. Such visits are routinely conducted by the department to satisfy federal and state requirements for the periodic review of specific education programs and services in schools throughout the Commonwealth.

The department is reviewing several programs during a single visit in order to use department and school staff's time most efficiently and to encourage strong connections among the programs.

The Coordinated Program Review will address the following programs: Special Education, Civil Rights, and English Learner Education. After reviewing school district procedures for these programs, a department team will make its

onsite visit, during which it will review individual student records, interview administrators, teachers and parents, and observe instructional sites.

After the onsite visit it will prepare a report for the superintendent and school committee with detailed findings for each program.

Using a scale of ratings ranging from "commendable" to "not implemented," the report will rate the implementation of each requirement reviewed by the department. Where requirements are found not implemented or only partially implemented, the district must propose to the department corrective action to bring those areas into compliance with statutes and regulations.

Districts and schools are encouraged to incorporate the corrective action into their district and school improvement plans and professional development plan. The school district may request technical assistance from the Department in developing a corrective action plan. Both the department's report and the corrective action plan are public

information and will be available to the public upon request.

Program Review Final Reports are also available online at www.doe.mass.edu/pqa/review/cpr/reports.

Any member of the public may request to be interviewed by telephone by a member of the department's visiting team by calling pupil services at 978-264-4700, ext. 3265 no later than Oct. 15, and leave their name and phone number. They may call the Department of Elementary and Secondary Education at 781-338-3717. If an individual is not comfortable communicating in English or requires some other accommodation, the department will make arrangements to communicate appropriately with the individual.

Dr. Stephen Mills has indicated he is confident that the Program Review will be a valuable and positive experience for staff members and that the report will be useful in planning for the continued improvement of learning and achievement for all students.